



# Collecting and sharing your personal data to support the Covid-19 Test and Trace scheme

## Privacy notice

### Marple Sports Club – Bowden Lane – Marple – Stockport – SK6 6ND

The safety and wellbeing of our staff and members is a priority, so from 19 September 2020 we will be logging of the names and contact details of everyone who enters the premises, and retaining a copy of that information for a period of 21 days (as per [government guidelines](#) on maintaining records of staff, customers and visitors to support NHS Test and Trace). We may share these details with the NHS Test and Trace scheme if they request this information from us for the purposes of contact tracing.

### The data we will process

The information we will process for these purposes is as follows:

- Your name
- Your telephone number
- The date and times you were present on our premises.

Wherever possible we will source this information from existing booking systems so we can keep any additional collection of your personal data to an absolute minimum.

### Our lawful basis for processing this data

This personal data will be processed under Article 6(f) of the General Data Protection Regulation (GDPR);

***6(f)** processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child.*

We consider it to be within our legitimate interests to process personal data to safeguard the health of our staff, volunteers, members and guests. We also consider it to be in the legitimate interests of the NHS Test and Trace Scheme to identify people who've been in contact with individuals that have tested positive for Covid-19.



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## Your rights over your personal data

Under the GDPR you have the following rights over your personal data;

- The right of access
- The right to rectification
- The right to erasure
- The right to restrict processing
- The right to object to processing

More information on how to exercise these rights can be found on the Information Commissioner's Office Website

## Opting out

The government guidelines on maintaining records to support Track and Trace make clear that member and visitor participation should not be mandatory. This being the case, if you do not wish us to process your personal data for these purposes then you may opt out by emailing [welfare@marplesportsclub.com](mailto:welfare@marplesportsclub.com) or calling 07464 423565

## Complaints

If you are unhappy about the manner in which Marple Sports Club has processed your personal data then you have a right to complain to the Information Commissioner's Office. Their contact details are as follows:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF

Tel: 0303 123 1113

You can also submit a complaint via their [online complaints form](#)